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|  |  | Customer Service & Support Specialist  Offering a loyal track record of customer care excellence within high-volume environments that include…  Call Centers ⦁ Online Support ⦁ Cash Handling  Key Skills | | |
| * World-Class Customer Service * Troubleshooting/ Problem Solving * Customer Order Fulfillment | | * Call Center Operations * Complaint Handling * Reports & Documentation |
| Professional Experience | | |
| Auto wholesales, — Troutdale, OR | Customer Support / Receptionist, 2004 to 2012 | |
| All About travel, Inc. — Tigard, OR | Hawaii Sales Rep Agent (Call Center), 2000 to 2004 | |
| Bank of america — | ATM Processor / Cash Handler, 1998 to 2000 | |
| Portland, OR |  | |
| Performance Review Excerpts  “…Handles the demands of a high-volume customer service desk with ease…exemplary customer service and complaint handling skills… dedicated and reliable…” (2010 Performance Promotion, Auto Wholesales Owner – Roger Birge)  “…Our guests routinely rave about the above-and-beyond service and personalized attention they receive from Martee …highly resourceful…a consummate customer service professional…” (2012 Customers Review, Auto Wholesales Owner – Roger Birge)  Education  **CLEVELAND HIGH SCHOOL — Portland, OR**  **Computer Science - Diploma**, **1998**  **University Of Phoenix**  **Cascades Campus, PDX Airport – Portland, OR**  **Bachelor Degree in Psychology, Current** | | |